



COLORADO FIREFIGHTER HEART AND CANCER BENEFITS TRUST

2021 Trust Meeting Schedule

Thursday, April 15 at 11:00 a.m.

Thursday, August 19 at 11:00 a.m.

**Wednesday, October 20 at 7:15 a.m. Annual Membership Meeting
Subject to Colorado State Fire Chiefs planning**

Thursday, November 18 at 11:00 a.m.

CFHC Trust Meetings will be held via WebEx until further notice.



**Colorado Firefighter Heart and Cancer Benefits Trust
January 20, 2021 - 11:00 a.m. to 12:30 p.m.**

Via WebEx

Conference Call Dial-In Number: 1-866-692-3580

Participant Code: 130 284 4241

<u>TIME</u>		<u>PAGES</u>	<u>WHOM</u>
11:00	1. Approval of Trust Minutes from November 2020 Meeting	1-5	Alicia Welch
11:05	2. Annual Election of Chair and Officers Memo	6	Joe DePaepe
11:20	3. New Trust Committee Member Appointment Memo	7	Joe DePaepe
11:30	4. Interim Financial Statement and Monthly Check Registers Memo	8	Joe DePaepe
	A. 1. November Interim Financial Statement Display	9-16	
	2. Check Registers: October through November 2020	17	
11:40	5. July 1, 2021 - June 30, 2022 Cardiac Program Draft Budget Memo	18	Joe DePaepe
	A. 2021 Draft Budget Cardiac Report	19-20	
11:50	6. July 1, 2021 - June 30, 2022 Cancer Program Draft Budget Memo	21	Joe DePaepe
	A. 2021 Draft Budget Cancer Report	22-23	
12:00	7. Trust New and Lost Membership Update Memo	24	Joe DePaepe
12:05	8. Claims Review as of January 7, 2021 Memo	25	Joe DePaepe
	A. Cardiac Open Claims - Report as of January 7, 2021	26	
	B. Cancer Open Claims - Report as of January 7, 2021	27-28	
12:15	9. Establish 2021 CFHC Trust Meeting Dates Memo	29	Joe DePaepe
12:30	10. Adjourn		

Complete and turn in the attached Expense Voucher Form

Next Trust Meeting Scheduled:

TDB May 2021 at 11:00 a.m.

Via WebEx



**Colorado Firefighter Heart and Cancer Benefits Trust
Thursday April 15, 2021 - 11:00 am - 1:00 pm MT**

**Via WebEx // Link provided in calendar invitation
Call-in: 1-866-692-3580 // Access Code: 130 760 5802**

<u>TIME</u>		<u>PAGES</u>	<u>WHO</u>
11:00	1. Approval of Trust Minutes from January 20, 2021 Meeting	1-4	Mike Frainier
11:03	2. Open Claims Review as of March 28, 2021 Memo	5	Joseph DePaepe
	A. 1. Claims Report as of March 28, 2021	6-9	
11:08	3. February Interim Financial Statement & Monthly Check Registers Memo	10	Joseph DePaepe
	A. 1. February Interim Financial Statement	11-18	
	2. December through March Check Register	19	
11:15	4. July 1, 2021 to June 30, 2022 Cardiac Program Final Budget Memo	20	Joseph DePaepe
	A. July 1, 2021 to June 30, 2022 Proposed Final Budget for Cardiac Display	21-22	
11:20	5. July 1, 2021 to June 30, 2022 Cancer Program Final Budget Memo	23	Joseph DePaepe
	A. July 1, 2021 to June 30, 2022 Proposed Final Budget for Cancer Display	24-25	
11:25	6. Surplus Analysis Memo	26	Joseph DePaepe
	A. Heart and Cancer Award Programs Surplus Analysis Display	27-28	
11:30	7. Trust Membership Update Memo	29	Joseph DePaepe
11:33	8. July 1, 2021 Proposed Renewal Letters Memo	30	Joseph DePaepe
	A. 1. July 1, 2021 Cardiac Proposed Renewal Letter	31	
	2. July 1, 2021 Cancer Proposed Renewal Letter	32	
	3. July 1, 2021 Cardiac & Cancer Proposed Renewal Letter	33	
11:40	9. McGriff Insurance Services, Inc. Actuary Letter of Engagement Memo	34	Joseph DePaepe
	A. Actuary Letter of Engagement	35-40	
11:45	10. June 30, 2021 Yearend Financial Audit Engagement Letter Memo	41	Joseph DePaepe
	A. CliftonLarsonAllen Engagement Contract	42-49	
11:55	11. Renewal of the Trust Administrator Service Agreement Memo	50	Joseph DePaepe
	A. McGriff Annual Contract Redline	51-58	
12:00	12. Trustees' Errors & Omissions Insurance for Self Insured Funds Renewal Memo	59	Joseph DePaepe
	A. Trustees' E&O Policy Indication, Application, and Terrorism Coverage Disclosure	60-66	
12:05	13. 2021 Renewal of Crime Policy for Trust Committee Memo	67	Joseph DePaepe
12:07	14. HealthONE Firefighter Wellness & Cancer Screening Program Memo	68	Joseph DePaepe
	A. 1. Firefighter Handout	69	
	2. Firefighter Exam Checklist	70	
12:20	15. Financial Audit Governance Letter Memo	71	Joseph DePaepe
	A. Preliminary Governance Letter	72-74	
12:25	16. Colorado CSAFE/CORE Investment Program Memo	75	Joseph DePaepe
	A. 1. CSAFE Indenture of Trust Agreement	76-110	
	2. CSAFE Sample Resolution	111	
	3. CSAFE Alternative Resolution	112	
	4. CSAFE New Account Registration Form	114	
12:28	17. Other Business		All
12:30	18. Adjourn		

**Complete and turn in the attached Expense Voucher Form
Next Meeting Scheduled:
Thursday, August 19, 2021 from 11:00 AM-1:00 PM MT
Via WebEx**



Colorado Firefighter Heart and Cancer Benefits Trust
Thursday August 19, 2021 - 11:00 am - 1:00 pm MT
Meeting will be offered in hybrid format, with online and in person attendance options.

Administration Office
West Metro Fire Protection District
433 S. Allison Parkway
Lakewood, CO 80226

Via WebEx // Link provided in calendar invitation
Call-in: +1-866-692-3580 // Access Code: 130 170 6601
Meeting password: 3reJZniBf39 (37359642 from phones)

<u>TIME</u>		<u>WHOM</u>
11:00	1. Approval of Trust Minutes A. Trust Meeting Minutes from April 15, 2021	Michael Frainier
11:03	2. Trust Actuary Report as of June 30, 2021 Memo A. 1. Heart Program Actuary Report 2. Cancer Program Actuary Report	Joseph DePaepe Ed Johnson
11:25	3. 2020-2021 Draft Financial Audit Report Memo A. 1. Draft Financial Audit Report 2. Governance Letter to Trustees 3. Management Representation Letter	Joseph DePaepe Allison Slife
11:50	4. June Interim Financials and March through July Monthly Check Registers Memo A. 1. June Interim Unaudited Financials 2. March through July Check Registers	Joseph DePaepe
11:51	5. Trust Membership Update Memo A. 1. Heart Award Program Membership List 2. Cancer Award Program Membership List	Joseph DePaepe
11:55	6. Claims Review as of July 30, 2021 Memo A. Claim Report as of July 30, 2021	Joseph DePaepe
12:00	7. 2021 Annual Membership Meeting Memo A. 2021 Trust Membership Meeting Packet	Joseph DePaepe
12:10	8. Reappointment/Nomination of New Trust Committee Member Memo	Joseph DePaepe
12:14	9. Open Position for Trustee for municipality over 30K Memo A. Resident Population for Incorporated Municipalities of Eligible Members	Joseph DePaepe
12:20	10. My Sedgwick Mobile Application Introduction Memo A. My Sedgwick User Overview	Joseph DePaepe
12:25	11. Firefighter Critical Illness Detection Testing Memo	Joseph DePaepe
12:30	12. Update on Trust Investment Program Memo	Joseph DePaepe
12:35	13. Cardiac Denial Reconsideration Memo	Joseph DePaepe
12:40	14. Thyroid Cancer Coverage Review Memo A. 1. Rate Analysis Display 2. Cancer incidents and mortality among firefighters	Joseph DePaepe
12:45	15. Designate Revised Posting Place for Meeting Schedule and Agenda Memo	Joseph DePaepe
12:50	16. Other Business	All
12:55	17. Adjourn	

Complete and turn in the attached Expense Voucher Form

Next Meetings Scheduled:

Wednesday, October 20 at 7:15 a.m. Annual Membership Meeting

Thursday, November 18 at 11:00 a.m.

Meetings will be hybrid until further notice. Members may attend in person or via WebEx.



Colorado Firefighter Heart and Cancer Benefits Trust
Thursday, November 18, 2021 - 11:00 am - 1:00 pm MT

Meetings will be hybrid until further notice.
Attendance options in person or via Webex.

West Metro Fire Protection District
433 S. Allison Parkway
Lakewood, CO 80226

Via WebEx // Link provided in calendar invitation
Call-in: 1-866-692-3580 // Access Code: 2534 555 3824
Meeting password: MaYptDwP939 (62978397 from phones)

<u>TIME</u>		<u>PAGES</u>	<u>WHOM</u>
11:00	1. Approval of Trust Minutes from August Meeting	1-6	Michael Frainier
11:02	2. September Interim Financial Statement & Monthly Check Registers Memo	7	Joseph DePaepe
	A. 1. September 2021 Interim Financial Statement	8-15	
	2. August, September, and October Check Registers	16	
11:07	3. Trust New and Lost Membership Update Memo	17	Joseph DePaepe
11:10	4. Open Claims Review as of October 31, 2021 Memo	18	Joseph DePaepe
	A. Open Claims Report as of October 31, 2021	19-22	
11:15	5. Firefighter Heart Fitness Grant Program Allocation and Deferred Forfeiture Memo	23	Joseph DePaepe
	A. Grant Allocation and Deferred Forfeitures Display	24-26	
11:20	6. Top Prospects for Trust Memo	27	Joseph DePaepe
	A. Top Prospect List As of October 2021	28-30	
11:25	7. Establish 2022 Trust Meeting Dates and Posting Place Memo	31	Joseph DePaepe
11:30	8. Seventh Annual Membership Meeting Recap Memo	32	Joseph DePaepe
11:40	9. Results of Thyroid Cancer Survey Memo	33	Joseph DePaepe
	A. Summary Results	34	
11:45	10. Cost of Living Adjustment (COLA) and Rate Increase Review Memo	35	Joseph DePaepe
	A. Recommendation for a 3% COLA Increase for Heart and Cancer	36-37	
11:50	11. Coverage Form Changes Memo	38	Joseph DePaepe
	A. 1. Redline Heart Coverage Plan	39-51	
	2. Redline Cancer Coverage Plan	52-65	
12:15	12. HealthONE Firefighter Wellness & Cancer Screening Program Update Memo	66	Joseph DePaepe
	A. 1. Galleri Multi-cancer Early Detection Chart	67	
	2. Phoenix First Responders Article	68	
12:20	13. Denver Trust Agreement Amendment Requests Memo	69	Joseph DePaepe
12:23	14. COLOTRUST EDGE Investment Program Memo	70	Joseph DePaepe
12:25	15. Other Business		All
12:30	16. Adjourn		

Complete and turn in the attached Expense Voucher Form

Next Trust Meeting Scheduled:

TBD 2022 from 11:00 a.m. to 1:00 p.m.

Meetings will be hybrid until further notice. Members may attend in person or via Webex.