



COLORADO FIREFIGHTER HEART AND CANCER BENEFITS TRUST

2022 Trust Meeting Schedule

Thursday, February 10 at 11:00 a.m.

Thursday, May 12 at 11:00 a.m.

Thursday, August 18 at 11:00 a.m.

**Wednesday, October 19 at *TBD (time)* Annual Membership Meeting
*Subject to Colorado State Fire Chiefs planning***

Thursday, November 17 at 11:00 a.m.

**CFHC Trust Meetings will be held in person at
West Metro Fire Protection District Training Room
433 S. Allison Parkway
Lakewood, CO 80226
(WebEx dial-in will also be available)**



Colorado Firefighter Heart and Cancer Benefits Trust
Thursday, February 10, 2022 - 11:00 am - 1:00 pm MT
Meeting will be offered in hybrid format, with online and in person attendance options.

Administration Office
West Metro Fire Protection District
433 S. Allison Parkway
Lakewood, CO 80226

Via WebEx // Link provided in calendar invitation
Call-in: +1-866-692-3580 // Access Code: 2539 654 6255
Meeting password: u2vUjGapU35 (82885427 from phones)

<u>TIME</u>		<u>PAGES</u>	<u>WHOM</u>
11:00	1. Approval of Trust Minutes from November 2021 Meeting	1-5	Mike Frainier
11:02	2. Affirm Location for Public Notice of 2022 Meetings	6	Joe DePaepe
11:05	3. Annual Election of Chair and Officers Memo	7	Joe DePaepe
11:20	4. New Trustee Appointment Memo	8	Joe DePaepe
11:30	5. Interim Financial Statement and Monthly Check Registers Memo	9	Joe DePaepe
	A. 1. November Interim Financial Statement Display	10-17	
	2. Check Registers: November and December 2021	18	
11:40	6. July 1, 2022 - June 30, 2023 Cardiac Program Draft Budget Memo	19	Joe DePaepe
	A. 2022 Draft Budget Cardiac Report	20-21	
11:50	7. July 1, 2022 - June 30, 2023 Cancer Program Draft Budget Memo	22	Joe DePaepe
	A. 2022 Draft Budget Cancer Report	23-24	
12:00	8. Trust New and Lost Membership Update Memo	25	Joe DePaepe
12:05	9. Claims Review as of January 15, 2022 Memo	26	Joe DePaepe
	A. Cardiac and Cancer Open Claims - Report as of January 15, 2022	27-30	
12:15	10. Thyroid Survey Nonresponders	31	Joe DePaepe
	A. Thyroid Survey Nonresponder Tracking List	32	
12:20	11. Coverage Plan Document Updates (Continued)	33-34	Dianne Criswell
	A. 1. Trust Heart Coverage Plan Document	35-54	
	2. Trust Cancer Coverage Plan Document	55-72	
12:25	12. Bank Accounts and Purpose Review	73	Joe DePaepe
12:30	13. Gil Investment Partners & Schwab Custodial Account Update	74	Joe DePaepe
12:35	14. Update on Cancer Screening Programs and Studies	75	Paula Lowder
	A. Helping Firefighters Beat Cancer		
12:45	15. Legislative Efforts to Fund Heart and Cancer Program for All	76	Ann Terry
12:50	16. CFHC Member DOLA Reimbursement	77	Joe DePaepe
12:55	17. Other Business		All
1:00	18. Adjourn		

Complete and turn in the attached Expense Voucher Form

Next Trust Meeting Scheduled:

May 12, 2022 at 11:00 a.m.

Meetings will be hybrid until further notice. Members may attend in person or via Webex.



Colorado Firefighter Heart and Cancer Benefits Trust
Thursday May 12, 2022 - 11:00 am - 1:00 pm MT

Via WebEx // Link provided in calendar invitation
Call-in: 1-866-692-3580 // Access Code: 2539 985 4232

<u>TIME</u>		<u>PAGES</u>	<u>WHO</u>
11:00	1. Approval of Trust Minutes from February 10, 2022 Meeting	1-5	Mike Frainier
11:03	2. Open Claims Review as of April 15, 2022 Memo	6	Joseph DePaepe
	A. 1. Claims Report as of April 15, 2022	7-13	
	2. Claims Reporting to the Trust Committee Memo	14	Dianne Criswell
11:08	3. February Interim Financial Statement & Monthly Check Registers Memo	15	Joseph DePaepe
	A. 1. March Interim Financial Statement	16-23	
	2. December through March Check Register	24	
11:15	4. July 1, 2022 to June 30, 2023 Cardiac Program Final Budget Memo	25	Joseph DePaepe
	A. July 1, 2022 to June 30, 2023 Proposed Final Budget for Cardiac Display	26-27	
11:20	5. July 1, 2022 to June 30, 2023 Cancer Program Final Budget Memo	28	Joseph DePaepe
	A. July 1, 2022 to June 30, 2023 Proposed Final Budget for Cancer Display	29-30	
11:25	6. Surplus Analysis Memo	31	Joseph DePaepe
	A. Heart and Cancer Award Programs Surplus Analysis Display	32-33	
11:30	7. Trust Membership Update Memo	34	Joseph DePaepe
11:33	8. July 1, 2022 Proposed Renewal Letters Memo	35	Joseph DePaepe
	A. 1. July 1, 2022 Cardiac Proposed Renewal Letter	36	
	2. July 1, 2022 Cancer Proposed Renewal Letter	37	
	3. July 1, 2022 Cardiac & Cancer Proposed Renewal Letter	38	
11:40	9. McGriff Insurance Services, Inc. Actuary Letter of Engagement Memo	39	Joseph DePaepe
	A. Actuary Letter of Engagement	40-45	
11:45	10. June 30, 2022 Yearend Financial Audit Engagement Letter Memo	46	Joseph DePaepe
	A. CliftonLarsonAllen Engagement Letter	47-56	
11:55	11. Renewal of the Trust Administrator Service Agreement Memo	57	Joseph DePaepe
	A. McGriff Annual Contract Redline	58-66	
12:00	12. Trustees' Errors & Omissions Liability Insurance Renewal Memo	67	Joseph DePaepe
	A. Trustees' Errors & Omissions Policy Binder	68-69	
12:05	13. 2022 Renewal of Crime Policy for Trust Committee Memo	70	Joseph DePaepe
	A. Renewal of Crime Policy Application	71-86	
12:10	14. Financial Audit Governance Letter Memo	87	Joseph DePaepe
	A. Preliminary Governance Letter	88-92	
12:15	15. Process For City And County Of Denver To Join Memo	93	Dianne Criswell
	A. Adoption Agreement	94-101	
12:20	16. Trust Agreement Amendments	102	Dianne Criswell
	A. Sample Ballot and Redline Changes in Actual Trust Agreement	103-126	
12:25	17. Special Meeting of CFHC Trust Membership Memo	127	Joseph DePaepe
	A. Notice of Special Membership Meeting	128-129	
	B. CFHC Trust Membership Meeting Agenda	130	
	C. Proxy for Vote and Attendance	131	
	D. Sample Ballot and Redlined Trust Agreement	132-155	
12:40	18. Second Round Results of Thyroid Cancer Survey	156	Joseph DePaepe
	A. Thyroid Survey Non-responders	157	
12:50	19. Membership Sub-Committee Memo	158	Dianne Criswell
12:58	20. Other Business		All
1:00	21. Adjourn		

Complete and turn in the attached Expense Voucher Form

Next Meeting Scheduled:

Thursday, August 18, 2022 from 11:00 AM-1:00 PM MT

Via WebEx



COLORADO FIREFIGHTER
HEART AND CANCER BENEFITS TRUST

CFHC TRUST MEMBERSHIP MEETING

Thursday June 30, 2022 at 11:00 a.m.

AGENDA

Presiding:

Lieutenant Michael Frainier, Chair

Colorado Firefighter Heart and Cancer Benefits Trust

Colorado Professional Fire Fighters, Trust Committee Representative

- 11:00** Call to Order
- 11:01** Chair's Opening Statement
- 11:02** Confirm Quorum by Attendance and Proxy
- 11:04** Revisions to Trust Agreement
 - Sample Ballot
 - Discussion
 - Questions
- 11:20** Call for a voice vote by dissenting members
- 11:25** Other Issues or comments from Membership
- 11:33** Adjourn



**Colorado Firefighter Heart and Cancer Benefits Trust
Thursday August 18, 2022 - 11:00 am - 1:00 pm MT**

**Administration Office
West Metro Fire Protection District
433 S. Allison Parkway
Lakewood, CO 80226**

**Via WebEx // Link provided in calendar invitation
Call-in: 1-866-692-3580 // Access Code: 2533 864 4631
Meeting password: iNya48hN25e (469 248 46 from phones)**

<u>TIME</u>		<u>PAGES</u>	<u>WHOM</u>
11:00	1. Approval of Trust Minutes A. Trust Meeting Minutes from May 12, 2022 B. Special Trust Meeting Minutes from June 30, 2022	1-6 7-8	Michael Frainier
11:05	2. Trust Actuary Report as of June 30, 2022 Memo A. 1. Heart Program Actuary Report 2. Cancer Program Actuary Report	9 10-18 19-28	Joseph DePaepe Ed Johnson
11:25	3. 2021-2022 Draft Financial Audit Report Memo A. 1. Draft Financial Audit Report 2. Governance Letter to Trustees 3. Management Representation Letter	29 30-50 51-53 54-57	Joseph DePaepe Allison Slife Joseph DePaepe Joseph DePaepe
11:45	4. New and Lost Business Report Memo	58	Joseph DePaepe
11:50	5. July Interim Financials and May through July Monthly Check Registers Memo A. 1. June Interim Unaudited Financials 2. April through July Check Registers	59 60-67 68	Joseph DePaepe
11:55	6. Claims Review as of July 31, 2022 Memo A. Claim Report as of July 31, 2022	69-70 71-76	Joseph DePaepe
12:00	7. 2022 Annual Trust Membership Meeting Memo A. 2022 Trust Membership Meeting Packet	77 78-86	Joseph DePaepe
12:10	8. Reappointment and Nomination of New Trust Committee Member Memo	87	Joseph DePaepe
12:15	9. Firefighter Heart and Cancer Detection Testing Memo A. United Diagnostics Services 2022 Executive Summary B. NDS Wellness Cancer and Heart Screening Brochure	88 89-91 92	Paula Lowder
12:20	10. Update on Trust Investment Program Memo	93	Joseph DePaepe
12:25	11. Zurich Policy Declarations Memo A. Zurich Policy Declarations Page	94 95	Joseph DePaepe
12:30	12. Sedgwick Annual Fee Increase Memo A. Sedgwick Cost Increase Itemization	96 97	Paula Lowder
12:35	13. Behavioral Health Program Discussion Memo A. Review of Statutory Guideline and Interpretation for Colorado BHT	98 99-101	Joseph DePaepe

12:40	14. Sub-committee or Designation for Meeting Packet Review Memo A. Trust Member Information Sub-Committee Procedure	102 106	Dianne Criswell
12:45	15. Legal Update	If Any	Dianne Criswell
12:55	16. Other Business	If Any	All
1:00	17. Adjourn		

Complete and turn in the attached Expense Voucher Form

Next Meetings Scheduled:

Wednesday, October 20 at 7:15 a.m. Annual Membership Meeting

(Subject to Colorado State Fire Chiefs planning)

Thursday, November 17 at 11:00 a.m.

Meetings will be hybrid until further notice. Members may attend in person or via Webex.



Agenda for Special Meeting of CFHC Trust Committee

October 17, 2022

1. Confirm Waiver of 10 day notice requirement
2. Review of applicable Legislation language
3. Review CDFPC and AG's office opinion on intent of Legislation
4. Review of Identified Issues and Tasks
5. Discussions on questions, comments, concerns of Trust Committee members.
6. Consider the call for a Special Membership Meeting to amend Trust Agreement to include provisions to allow the development of a Behavioral Health Trust.

Attach:

- Agenda
- Applicable legislation
- Issues and potential Tasks to accomplish
- Attach proposed amendments to Trust Agreement

Agenda for Stakeholders Meeting

October 26, 2022 at 3:00 p.m.

1. Review of applicable Legislation language and CDFP and AG's office thoughts on intent and path forward
2. Review of Identified Issues and Tasks
3. Open Floor for discussions on questions, comments, concerns of Stakeholders.
 - a. What are fire operations doing for their organizations now?
 - b. Who are the contacts for resources currently utilized?
 - c. Where does the state need FF BH trained clinicians?
 - d. What areas of BH services are not currently funded by individual fire operation programs?
 - e. What are the annual cost for the services your organization currently provides?
4. Determine need for next Stakeholders Meeting

Agenda for Behavioral Health Stakeholders Meeting

November 09, 2022 at 3:00 p.m. MT

1. Update on Outline of issues and thoughts on BH Trust
 - a. #18&19. Survey out to all Fire Departments
 - b. #12 Scheduling discussions with providers of Behavioral Health Emergency Responder Clinicians
 - i. The Badge Group – Rebecca Allanson
 - ii. First Responder Trauma Counselors – Joanne Rupert (970) 222 4193
 - iii. Building Warriors – 720.504.6207
 - iv. Responder Strong - **Rhonda Kelly** - 303 332 6310
 - v. Nicoletti Flater Associates - Rebecca Allanson
 - vi. HealthOne BH & wellness Center - Andrea D. Buchmeier
 - vii. Path4EMS – 303.722.6734
 - viii. IAFF Center of Excellence – CPFF
 - ix. CEBT – Bobby Otte – 303.249.0464
 - c. #4 Amendments to the Trust Agreement – work in progress
2. Next Stakeholders Meeting November 22 3:00 p.m. MT



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Thursday, November 17, 2022 - 11:00 am - 1:00 pm MT

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West Metro Fire Protection District
433 S. Allison Parkway
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Meeting password: iNya48hN25e (469 248 46 from phones)

<u>TIME</u>		<u>PAGES</u>	<u>WHOM</u>
11:00	1. A. Approval of Trust Minutes from August 18 Regular Meeting B. Approval of Trust Special Meeting Minutes from October 17 Meeting	1-5 6-8	Michael Frainier
11:02	2. October Interim Financial Statement & Monthly Check Registers Memo A. 1. October 2022 Interim Financial Statement 2. August, September, and October Check Registers	9 10-17 18	Joseph DePaepe
11:07	3. Trust New and Lost Membership Update Memo	19	Joseph DePaepe
11:10	4. Open Claims Review as of October 31, 2022 Memo A. Open Claims Report as of October 31, 2022	20-21 22-30	Joseph DePaepe
11:15	5. Firefighter Heart Fitness Grant Program Allocation and Deferred Forfeiture Memo A. Grant Allocation and Deferred Forfeitures Display	31 32-34	Joseph DePaepe
11:20	6. Top Prospects for Trust Memo A. Top Prospect List As of October 2022	35 36-38	Joseph DePaepe
11:25	7. Establish 2023 Trust Meeting Dates and Posting Place Memo	39	Joseph DePaepe
11:30	8. Eighth Annual Membership Meeting Recap Memo	40	Joseph DePaepe
11:35	9. Behavioral Health Program Update Memo	41	Joseph DePaepe
11:40	10. Retirement/Resignation of Kevin Krayna Memo	42	Joseph DePaepe
11:45	11. Claims Dispute Review Committee Memo	43	Joseph DePaepe
11:50	12. Additional Trust Agreement Amendments for Behavioral Health Trust Memo A. Updated Redline Sample Ballot	44 45-71	Dianne Criswell
11:55	13. Member Information Sub-Committee Applications Memo A. Sub-Committee Application - Erik Birk B. Sub-Committee Application & Recommendation Letter - Gus Hendricks C. Sub-Committee Application - Chris Macklin	72 73-74 75-77 78-79	Joseph DePaepe
12:00	14. Other Business		All
12:05	15. Legal		Dianne Criswell
12:10	16. Adjourn		

Complete and turn in the attached Expense Voucher Form

Next Trust Meeting Scheduled:

TBD 2023 from 11:00 a.m. to 1:00 p.m.

Meetings will be offered in hybrid format, with online and in person attendance options, until further notice.

Agenda for Behavioral Health Stakeholders Meeting

November 22, 2022 at 4:00 p.m. MT

1. Update on Outline of issues and thoughts on BH Trust
 - a. Survey responses from Fire Departments – Summary participant data update will be mailed out Tomorrow prior to this meeting
 - b. Discussions with providers of Behavioral Health Emergency Responder Clinicians scheduled with more to follow.
 - c. Amendments to the Trust Agreement – Completed By Counsel with updated Sample Ballot being mailed out this week
 - d. Coverage Draft Started – Making Progress
2. Next Stakeholders Meeting December 06, 3:00 p.m. MT
3. Any other discussion for good of the group



COLORADO FIREFIGHTER
HEART AND CANCER BENEFITS TRUST

CFHC TRUST SPECIAL MEMBERSHIP MEETING

Thursday, December 8, 2022, at 3:00 p.m.

AGENDA

Presiding:

Lieutenant Michael Frainier, Chair

Colorado Firefighter Heart and Cancer Benefits Trust

Colorado Professional Fire Fighters, Trust Committee Representative

- 3:00** Call to Order
- 3:01** Chair's Opening Statement
- 3:02** Confirm Quorum by Attendance and Proxy
- 3:04** Revisions to Trust Agreement
 - Sample Ballot
 - Discussion
 - Questions
- 3:20** Call for a voice vote of dissenting members
- 3:25** Other issues or comments from Membership
- 3:33** Adjourn